

# "SAME PAGE"

## LEADERSHIP PROJECT

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# PROJECT DESCRIPTION

## Weekly Meetings by Age Group

Each age band will have meetings to discuss student progress and the material that's on dock to be taught in the upcoming weeks.

Teachers can help give ideas and suggestions on problems presented.

## Monthly Meetings with the Director(s)

Teachers will meet with the director(s) once a month to discuss their level's progress and any issues they are facing.

This meeting will be set to help bridge the gap in understanding of what should be expected of the teachers and students.

## Creation of Academy Standards

Using the "curriculum" calendar provided by corporate, and going over the material in the assigned textbooks, standards for skills that should be targeted by each level will be created.

# PROJECT PURPOSE

The **purpose of this project** is meant to **close the gap** between what those in higher positions **think they know**, and **what is actually happening** in the classrooms, so that they have a better understanding of where the students are and what they are capable of.

It is also to **help the teachers** understand the students so we can **better support** and possibly close gaps that the curriculum leaves open to better prepare **the students** before they move up to the next grade level.

# PROJECT OBJECTIVE

**Project “Same Page”** is meant to get all the teachers and faculty on the “same page” in terms of what the **expectations** are **of the students**, **and the skills** they should in theory have acquired **prior to moving up** to the next level.

Ultimately, the objective is to **make our staff more of a team**, so that all levels of staff are on the same page and aware of what is going on more directly.

# PROJECT IMPACT

## Students

Have their needs discussed and are offered solutions and plans in order to help them achieve success in their work.

## Parents

Receive clearer communication about their child and how to help meet their needs outside the classroom.

## Teachers

Clearer direction on how to best serve the students and build their skills to what's expected by the end of each level.

## Administration

Acquires a better understanding of the realities in the classroom and where the students are and what needs to be done.

## Academy Mission

As an institute meant for gifted students, opening this line of communication would help benefit the school by actively doing its best to meet the needs of the students and help them reach their potentials across all areas of English acquisition.

# PROJECT TIMELINE

## Submit a Proposal

Submit a proposal to the directors/admin to discuss if it is possible to schedule meetings as proposed or of a similar design.

**Deadline:** Oct. 13

**Meetings Start:**  
November

## Request Materials

Request the “curriculum” calendars for each grade band and start work on identifying key skills students should be working on and which classes develop them.

**Deadline:** Oct. 13  
**Finish:** End of Semester

## Alternative Path

Discuss with age-band teachers to implement our own weekly meetings to discuss students in an “unofficial” capacity.

**Deadline:** Oct. 13  
**Meetings Start:**  
October 17

# SUCCESS MEASUREMENT

**Considering the answers to the following:**

- Was I able to access the “curriculum” calendars for the different age groups?
- Was I able to schedule monthly meetings with school administration?
- Were my colleagues willing to do weekly meetings with one another?
- Is there improvement in communication?
- Is there improvement in our students’ work?



# PROJECT RESULTS THUS FAR...

## Weekly Meetings by Age Group

Meetings with my colleagues are happening weekly.

We discuss issues we have in our classrooms, primarily behavioral issues and ways we can go about trying to manage them and help the students find ways to best express themselves.

## Monthly Meetings with the Director(s)

Our vice director is open to discussing our students with us, but actual planned meetings are not yet implemented.

Our director is not interested in having planned meetings. She's not really open to discussions of this nature.

## Creation of Academy Standards

I have access to the "curriculum" calendar for the 5-year-olds, but have yet to gain access to the 6 and 7-year-olds.

General sketches of the standards have been drafted but need to be better organized.

EL FIN.

